

Protocol for Acknowledging Passing of School District Associated Individuals



Acknowledgement of the Passing of School District associated individuals:

- The agenda, under item 5.0 has a spot for Acknowledgements. We suggest that the Board of Education provide an acknowledgement of the following individuals as necessary:
 - Trustees
 - Individuals whom Abbotsford School District facilities and relevant portions of buildings named for community members and leaders.
 - Abbotsford Elected Officials – MP, MLA, Mayor, Councillor
 - Superintendents, Secretary Treasurer (Active or Retired from the District)
(In addition to the recorded acknowledgement, we recommend that Abbotsford School District's Board Office flag be lowered to half-mast.)
- We recommend a moment of silence for a Trustee.
- The process for acknowledging passing of Board office (and associated locations) education and operations management, including executive assistants, be made in the announcement section of the agenda, and via email to the system and social media.
- The process for acknowledging passing of active and retired Principals and Vice Principals be made in the announcement section of the agenda, and via email to the system and social media.
- The process for acknowledging the passing of individuals whom relevant portions of buildings named for officially named school/district-based leadership be made in the announcement section of the agenda, and via email to the system and social media.
- The process for acknowledging the passing of school-based staff (except as noted) be left with the school administration.